

MADISON COUNTY
PERSONNEL ACTION

Department Tax Assesor Employee Name Lisa Coursey
Job title Deputy Employee SS # _____
Effective Date 1/1/2019

Hire

Full-time Part-time Temporary Hourly Salaried
Position: Information Officer / Homestead Deputy new position or replacement It so, whom? Annie Gillum
Rate of Pay \$ 16.83

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)


Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature  Date 12/3/2018

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assesor Employee Name Christina Hewitt
 Job title Deputy Employee SS # _____
 Effective Date 1/1/2019

Hire

Full-time Part-time Temporary Hourly Salaried
 Position: Personal Property Appraiser new position or replacement if so, whom? Payton Ray
 Rate of Pay \$ 21.64/hr

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)


Promotion

From Position: _____ To Position: _____
 Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
- Dismissed
- Resigned
- Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature  Date 11/26/18
Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____